

PUBLICATION OF INFORMATION AS REQUIRED BY HEFCE and QAA – POLICY STATEMENT

Purpose and Focus

The University needs to publish information about itself and its activities for a range of audiences. In an increasing number of cases the publication of this information is mandatory to meet statutory, regulatory or professional requirements. These requirements could relate to the University in a range of guises e.g. as an employer, public body, charity or educational organisation. The specific focus of this Policy is on the University as a higher education provider and its obligation to provide information for a range of audiences as required by the Higher Education Funding Council for England (HEFCE) and the Quality Assurance Agency (QAA).

The University perceives the meeting of such requirements to be a minimum, and intends to go beyond these whenever possible.

This policy sets out the framework within which the University satisfies these requirements.

Core Principles

- a) The University has mechanisms to make itself aware of all external requirements for publication of information. For the specific purposes of this Policy, the regulatory expectations are set out in the UK Quality Code for Higher Education *Part C: Information about higher education provision*, and in HEFCE's requirements for the *Wider Information Set (WIS)*. Many of the requirements set out in these regulations may overlap other external requirements e.g. the Freedom of Information Publication Scheme.
- b) The University has mechanisms to ensure that the required information is comprehensive, correct and up-to-date.
- c) The University seeks to ensure that the required information is readily accessible to, and retrievable by, all prospective audiences.
- d) The University seeks to ensure that the required information is understandable by relevant audiences.
- e) The University has mechanisms to ensure that a published document will only ever be held in one place, but can be accessed from multiple points.
- f) The University monitors the publication of information by its partners of information pertaining to the University and its activities.