

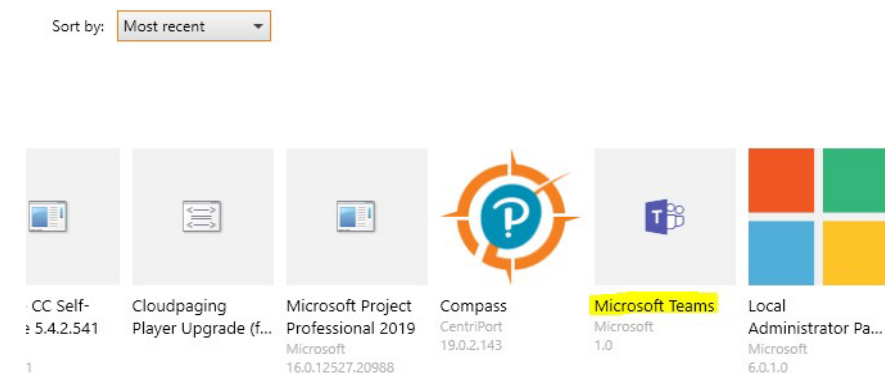
How to Install and Update Microsoft Teams for Windows 10

How to install:

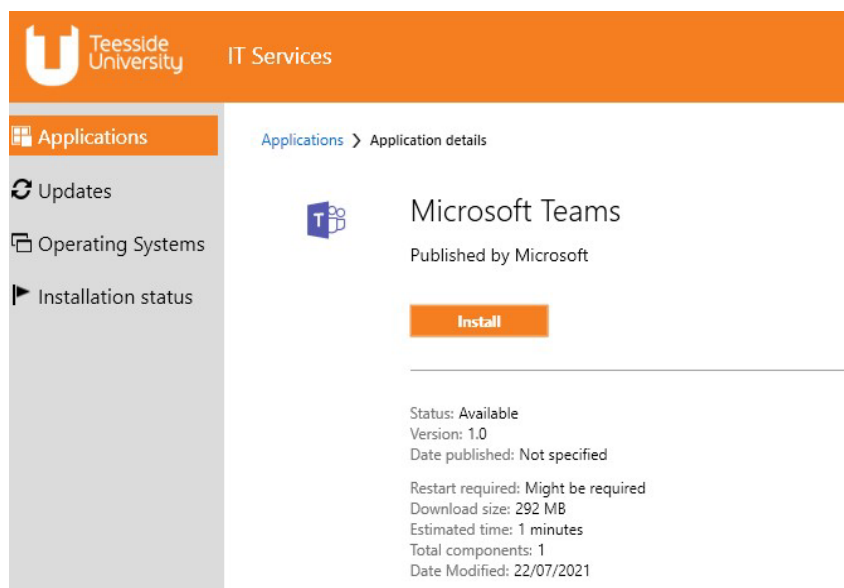
- Open the 'Software Centre' icon on your desktop



- Under 'Applications' there will be an option for Teams



- Click the 'Install' button:

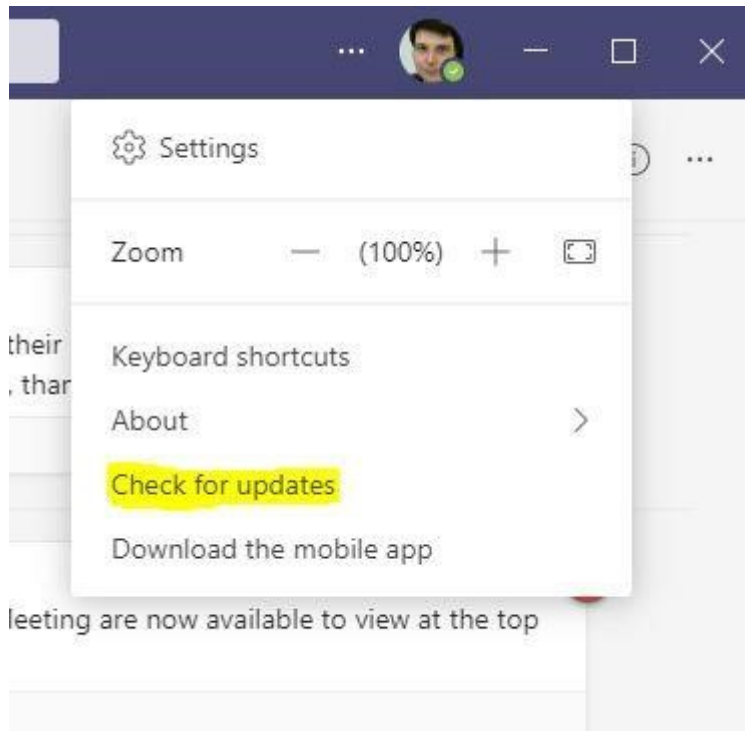


- The Teams icon will appear on your desktop.

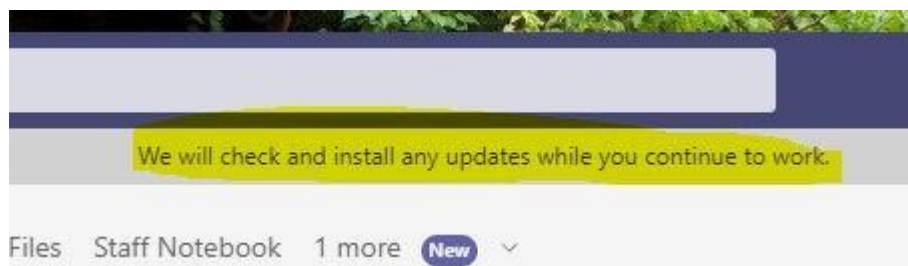
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How to Update Teams

- To update Teams once it's installed, simply click the three dots next to your profile picture, and select 'Check for updates'



- Teams will let you know while it's checking



- Any updates will be installed automatically