

## Remove a contact from the Outlook Auto-suggest List

To delete a single contact from the auto-suggest list:

1. Create a new email message.
2. In the **To** field, enter the name or address you want to remove. As you enter the contact information, auto-suggest displays the available matches.
3. Press the **Down Arrow** key to select the entry you want to delete.
4. Click the **X** to the right of the contact name or press the **Delete** key. This only removes them from the auto-suggest list it doesn't delete the contact

