

Manage Security Details

The following instructions are how to setup your security details if you haven't already. You will need to do this if you wish to use MyPrint or password recovery.

1. To manage your account security details please go to <https://apps.tees.ac.uk/mylogin>
 - a. If you are off campus you will need to login with your University IT Account details.

Welcome to MyLogin

The MyLogin website allows you to change your password, setup or change your security details. Failure to register this information may well cause you considerable inconvenience should you need to reset your password.

Manage Password & Security Details

Registering your details is important. It allows you to recover forgotten passwords. You can register or update your details by clicking here.

Need Help?

If you need help with anything to do with MyLogin you can check out our [help and FAQ pages](#). You'll find the answers to lots of questions there.

If you can't find an answer however or you are still having trouble with anything to do with your password or account then you can contact one of the IT help desks. You can either speak to us in person or contact us at 2220. You can also send an email to ithelp@tees.ac.uk.

2. Click on "Manage Password & Security Details"
3. Enter your alternative email address and mobile phone number

Why do I need these?

Alternative Email Address

Mobile

4. Note, you may have already done this when you pre-enrolled on your course.

5. Scroll to the bottom of the page and make sure you have ticked the terms and conditions and clicked "Save"

Terms and Conditions

1. IT POLICY OVERVIEW

This document provides an overview of IT related policies with which staff, students and other authorised users of University IT facilities must comply.

2. THE POLICIES

Below is a list of IT related policies together with the key policy statement and some brief additional information. This information is designed to guide the reader in understanding the nature of policies; it is not a replacement for reading the policies themselves.

2.1 Information Security Policy

"The purpose of this Policy is to safeguard information belonging to the University and its stakeholders (third parties, clients or customers

I have read and understood the above policy information.

Save

Cancel

6. Once saved, your changes will be registered so you can use things such as password recover or MyPrint